



Utility Board Meeting Minutes

For January 18, 2021

The Atlantic Municipal Utilities' Board of Trustees met in regular session on January 18, 2021, at 4:00 P.M. in the Municipal Utilities' offices.

Present: Chairperson – Joanne Lorence; Trustees – Ted Robinson and Kate Smith.

Physical attendance by all members of the Board was impossible or impracticable for this meeting. Pursuant to Iowa Code section 21.8, participation by Dave Sturm and Judd Meneely occurred electronically through Zoom.

Absent: None.

Also Present: Steve Tjepkes, General Manager; Todd Friesleben, Director of Electric Operations; Mitch Burg, Director of Water Operations; and Richard Casady, Representative from Atlantic City Council.

Also participating through Zoom: Jennifer Saathoff, Board Secretary and Jeff Godwin, Snyder & Associates.

Chairperson Lorence called the meeting to order.

Trustee Robinson moved, seconded by Trustee Smith, to adopt the meeting agenda. All ayes.

Trustee Sturm moved, seconded by Trustee Smith, to approve the monthly consent agenda. All ayes. The consent agenda included approval of prior meeting minutes, filing of monthly & quarterly reports, and the monthly vouchers.

Jeff Godwin from Snyder and Associates gave the Board an overview of the AMU Clearwell Rehabilitation Project and the timeline for the bid process. Trustee Robinson introduced **Resolution No. 21-01: Resolution Authorizing Bids for 2021 AMU Clearwell Rehabilitation – Atlantic, IA.** Trustee Meneely seconded the motion. The roll call being called the following named Trustees voted: Aye: Robinson, Smith, Lorence, Meneely, and Sturm, Nay: None; whereupon the Chairperson declared said resolution duly adopted and signed her approval thereto.

A listing of delinquent accounts totaling \$9,944.42 in the Electric Department and \$2,168.59 in the Water Department was submitted to the Board and discussed. Bad debt recoveries for the year totaled \$7,977.73. Trustee Smith motioned, which was seconded by Trustee Meneely, to remove the accounts from the active accounts listing and transfer them to a bad debt listing for further collection procedures as deemed necessary by management. All ayes.

General Manager Tjepkes went over the Emergency COVID Sick Leave that was established by the government in 2020 but expired December 31, 2020. After a discussion on the policy, Trustee Robinson motioned to continue the current Emergency COVID Sick Leave with the remaining balances as of December 31, 2020 thru the end of 2021. The motion was seconded by Trustee Meneely. All ayes.

General Manager Tjepkes updated the Board on generation/power supply, 2021 legislative priorities, and Asbestos Removal from Power Plant Building. Director Friesleben proceeded to go over what the electric department is working on & Director Burg discussed what has been going on in the water department.

Chairperson Lorence asked if there was any old or new business to discuss. There was not.

There being no further business, Trustee Robinson moved to adjourn, seconded by Trustee Smith. The meeting was adjourned at 4:47 P.M.

Joanne Lorence, Chairperson

Attest:

Jennifer M. Saathoff, Secretary