

Cass County Public Safety Commission

Sheriff Darby McLaren, TAA Rob Koppert, TAC
Cass County Courthouse
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Minutes

August 24, 2009
Basement Meeting Room

Members present: Dave Dunfee, Chuck Kinen, Steve Livengood and Mitch Holmes
Staff present: Rob Koppert
Citizens present: Cass County Auditor Dale Sunderman

Chairperson Dave Dunfee opened the meeting at 5:06pm.

MSC Kinen/Livengood to approve the agenda as published. Carried unanimously.

MSC Livengood/Holmes to approve the July Minutes as amended, with the amendment to show the meeting was opened by Chair Dave Dunfee, instead of Chuck Kinen. Carried unanimously.

MSC Kinen/Livengood to approve the July financial statements and bills. Carried unanimously.

TAC Rob Koppert gave his report and updated the Commission on video problems with the new computer for position 1. The video card is supposed to handle the 4 monitors, but it drops the video from one or more monitors and fails to recognize when monitors are connected. Koppert will continue to work with Dell on a solution. Koppert informed the Commission that the new Concept Seating's chair had arrived and was assembled and put into service. Koppert is going to look into the cost to re-cushion the older chair. Koppert provided information from a letter received from Cass County EMS Medical Director Dr. Berry regarding the automatic dispatching of Medivac to certain types of calls within the county. He also updated the Commission on the content of the 911 portion of the county website.

In Old Business, the Commission discussed with Cass County Auditor Dale Sunderman the holiday benefits for the Terminal Agency Coordinator. Mr. Sunderman provided information from the Fair Labor Standards Act as it applies to the situation of a salaried "exempt" employee. Currently, full time employees in the communications center receive 8 hours of "holiday time" per county recognized holiday plus the employees birthday. This accounts to 80 hours per year in which the employee can take the time off or cash out the time. After discussion, the Commission opted to allow the TAC to accrue the time and use it for time off, but not be able to cash out the time.

MSC Dunfee/Livengood to allow the TAC to accrue 8 hours of holiday time for each of the county recognized holiday's and for the TAC to utilize this as time off. But not be able to cash out the time for extra salary. Carried unanimously

In New Business, the Commission tabled discussion and action on the re-institution of Emergency Medical Dispatch training and protocols until next month and instructed the TAC to get costs on the classes and equipment required to re-institute Emergency Medical Dispatch.

The Commission also tabled discussion and possible action regarding staffing levels for the communications center.

The Commission also tabled discussion and possible action regarding the future needs of the communications center including possible re-location of the center within the courthouse or move to another building.

There were no comments or concerns brought by any citizens.

MSC Kinen/Livengood to adjourn at 6:14pm.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Rob Koppert". The signature is written in a cursive style with a large, looped "R" and a trailing flourish.

Rob Koppert, TAC
Recording Secretary