

EMA April 27, 2009

Present: Mattheis, Kinen, Brahms, Wyman, Reason, Kennon, Zellmer, Green, Koppert, McLaren, Baxter

Call to order: Green

Introduction of members.

McLaren: I make a motion to approve the agenda.

Zellmer: Second.

Unanimous.

Kinen: I make a motion to approve minutes of last meeting.

Reason: Second.

Unanimous.

Expense report passed out for approval.

Kennon explained how school expenses are reimbursed.

Brahms: I make a motion to approve expense report.

Zellmer: Second.

Unanimous.

Kennon: Coordinator's report. I first want to thank the board for the opportunity to work in Cass County and for their support. The statewide tornado drill went pretty well. Everyone was notified. There were some siren issues on the east end of town, but we were expecting there to be. Green will look into sirens that are set off manually. This board should address sirens in other communities.

Baxter: Marne bought siren and are hoping it can be set off by Cass County Communication Center.

Kennon: The new EOC will be the downstairs meeting room. The alternate EOC will be the old map room. The mobile EOC needs to be used in drills.

Kennon: Upcoming drills and exercises:

There will be national program called Vigilant Guard, I believe June 23rd. It will be a mass casualty drill at CCMH.

Green: Will law enforcement be involved?

Kennon: I don't know yet. Denise Coder is in charge.

Kennon: We have a donated school bus to use in a drill.

Green: I would like to see us do hands on training.

Koppert: We are required to do 2 tabletops or 1 functional or 1 full scale.

Old business: None.

RESPECTFULLY SUBMITTED

Marne Butler
[Signature]

New business: Letter from Region 4 Fusion Center distributed for consideration.

Green: I feel the trailer should be kept here in our region and not be clear across the state if we have an emergency here.

Koppert: The trailer has been used probably 3 times in Cass County. The fusion center owns the communication equipment that lets multi-agencies talk to each other.

Kennon: The downside is that we would lose equipment.

Baxter: The agreement needs to be revisited. It's true it's a bike ride, but there are usually deaths.

Koppert: There are issues with gangs etc.

McLaren: We need policy. The trailer needs to be requested before it leaves the region. Everybody needs to be more familiar with the trailer.

Green: It needs to be here for bad weather etc. and should only be leaving for a good reason.

McLaren: I have very mixed feelings.

Kinen: I make a motion to let the fusion center use the trailer for RAGBRAI.

Koppert: Representatives from other states are coming to watch function of the trailer and it will not go to the last stop on RAGBRAI.

Kinen: I have made a motion.

Mattheis: Second.

Vote: Passed with Green and Brahm's opposed.

McLaren: I think it should be for emergencies only. I'm voting for it this year, but I will not again.

Reason: It should be within our region unless it's an emergency.

Kennon: Would that take a special meeting?

Kinen: Yes.

Baxter: I wish the letter had stated the reasons.

Advisory/oversite committee.

Volunteers: Denise Coder from CCMH

Chuck Kinen from Cass County Supervisors

Mark McNeese from Atlantic Fire Department

J.C. Wyman from Griswold Fire Department

Darby McLaren from Cass County Sheriff's Department

RESPECTFULLY SUBMITTED

Sharon Butler

Green: I make a motion for Kennon to gather names. (Chair turned over to Matthies)

Baxter: Second.

Unanimous.

Future exercise planning:

Kennon: Working on long range plans for training. I will bring something to the next meeting.

Discuss re-establishment of local emergency planning committee.

That committee will be concerned with tier 2 hazardous material, storage etc. That committee can also apply for grants for hazmat training. Those who store hazardous materials are required to provide information to that committee.

Green: Kennon will check the code and pursue establishment of committee.

Updates to EMA manuals.

Koppert: Two have to be done this year. We are waiting for the state to issue templates to work from.

Recently recovered EMA equipment.

Koppert handed out list of items not yet accounted for.

Koppert: I believe inventory of fire departments will locate probably 90% of the items missing. The lap top is recovered. Jeremiah Thompson told Kennon where to find the lap top.

Kennon: It is somewhat battered, but seems to be ok.

Re-installing civil defense volunteers for storm spotting.

Koppert: There were insurance issues in the past that caused the group to be disbanded.

There was general consensus that it should be re-instated if it is not a major expense.

Green: I make a motion that Koppert and Kennon look into the insurance issues with the intent of re-establishing the volunteers. (Chair turned over to Mattheis)

McLaren: Second.

Unanimous.

Green: Would entertain a motion to adjourn.

Brahms: I make a motion for adjournment.

Kinen: Second.

Unanimous.

RESPECTFULLY SUBMITTED

Laurie Butler