

Present: Gaylord Schelling, CC BOS; Ryan Archibald, Lewis; Randy Baxter, Marne; Jackson Bissell, Massena; Virginia Coughlin, Cumberland; Chris Jimerson, Atlantic; Steve Green, CC BOS; Tom Harris, Anita(phone) and Mike Kennon, CC EMA.

Absent: Ford Lillard, Wiota; Ryan Askeland, Griswold; Darby McLaren, CCSO

Gaylord Schelling: Meeting called to order at 6:31 PM.

Ryan Archibald: Motion to approve the agenda.

Chris Jimerson: Second.

Carried unanimously.

Chris Jimerson: Motion to approve minutes of 1-24-2017 EMA Board meeting.

Virginia Coughlin: Second.

Carried unanimously.

Ryan Archibald: Motion to approve January, February, March expenses.

Chris Jimerson: Second.

Carried unanimously.

Old Business

Mike Kennon presented a quote to the EMA Board for a replacement EMA vehicle. The vehicle is a 2017 Silverado 1500 4WD Dbl Cab Work Truck. The State Bid quote from Deter Motors totaled \$28,743.35. There was a brief discussion about some of the options and features of the vehicle and there was a general consensus of approval for the purchase.

Kennon briefly discussed the large portable HSEMD generator housed at the Atlantic Fire Station. A bid for an electrical switch which would allow the generator to be hooked up to the Cass County Community Building is still needed. Kennon said he would seek that bid and submit it to HSEMD for approval.

New Business

None.

Coordinator's Report

Mike Kennon reported on the corn ethanol plant that will be located on the north edge of Atlantic and is scheduled to be operational by mid-2018. The plant will have the capacity to produce 120 million gallons of ethanol/year. Kennon intends to add a general outline of what we know about the facility to the County Hazardous Materials Plan immediately and fill in additional details as they become available.

Kennon reported that he was working on annual updates to the Cass County Comprehensive Emergency Management Plan. The County Hazardous Materials Plan and three other ESF sections of the County Emergency Operations Plan will be presented to the EMA Board for their approval at the July meeting.

Respectfully Submitted



Kennon took part in a Cass County Sheltering Table Top Exercise with County Coalition partners on April 6th. Cass County Public Health, Cass County Health System, Cass County EMA, Iowa Red Cross and State Public Health representatives discussed various scenarios which would likely present great challenges for our local sheltering capabilities. The sheltering TTX fulfills some annual exercise requirements for Cass Co EMA. It also had the added benefit of clarifying emergency response responsibilities and expectations with our new PH director, Beth Olsen.

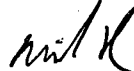
Kennon plans to attend the U of O Emergency Management Conference on May 10-12 as well as the Region VII LEPC/TERC Conference on July 20-22. These conferences offer much of the continuing education credits required for the year and most expenses for these particular conferences is reimbursed.

Finally, Kennon talked about a project he has led to equip the courthouse and secondary roads vehicles with first-aid kits, first-aid supplies and trauma kits. These supplies will be paid for thru a reimbursement grant from our insurance carrier, ICAP.

No public comments or concerns.

Randy Baxter: Motion to adjourn.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Randy Baxter", is written over a horizontal line.

Cass County Emergency Management Agency

Sign-In Sheet

DATE: April 25, 2017

LOCATION: Cass County Communications Center

NAME	JURISDICTION
Christina Couglin	Cumberland
Robert R. B.	MISSISSAUGA
Cynthia Roberts	Mary Cass Co.
John Dawson	Atlantic
Ryan Archibald	Lewis
Brad Johnson	Athol
Tom Harris (Pulse)	ANITA
Mike Kendall	EMA coordinator