

Emergency Management Agency Meeting Minutes

July 24, 2018

Present: Gaylord Schelling, CC BOS; Jackson Bissell, Massena; Virginia Coughlin, Cumberland; Tom Harris, Anita; Ryan Archibald, Lewis and Mike Kennon, CC EMA.

Absent: Ryan Askeland, Griswold; Chris Jimerson, Atlantic; Ford Lillard, Wiota; Randy Baxter, Marne and Darby McLaren, CCSO

Gaylord Schelling: Meeting called to order at 7:37 PM.

Tom Harris: Motion to approve the agenda.

Jackson Bissell: Second.

Carried unanimously.

Jackson Bissell: Motion to approve minutes of 4-24-2018 EMA Board meeting.

Tom Harris: Second.

Carried unanimously.

Jackson Bissell: Motion to approve April, May, June expenses.

Virginia Coughlin: Second.

Carried unanimously.

Old Business

None.

New Business

Mike Kennon stated that portions of the Cass County Comprehensive Emergency Management Plan (CEMP) were due for review, updating, adoption and submission to the State. The CEMP is divided into sections called Emergency Support Functions (ESFs). Kennon presented ESF-11 Ag and Natural Resources, ESF-12 Energy and ESF-13 Public Safety and Security to the Board. He also discussed changes and updates to the ESF-10 Hazardous Materials Plan which must be reviewed annually.

Tom Harris: Motion to approve changes and adopt ESF-10 Hazardous Materials, ESF-11 Ag and Natural Resources, ESF-12 Energy and ESF-13 Public Safety and Security as presented by Kennon.

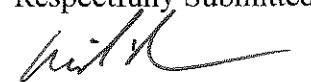
Virginia Coughlin: Second.

Carried Unanimously.

Coordinator's Report

Kennon reported that June was the end of FYE2018 for the EMA department. He pointed out that a Public Hearing was held at the last meeting to amend the budget to account for the purchase of a new EMA vehicle. The fiscal year ended with the EMA department spending below the amended budget and with a fund balance over \$5000.

Respectfully Submitted



The Board was able to meet with Elite Octane representatives concerning the new ethanol plant in Atlantic. The representatives gave a presentation about the plant and described its safety features and emergency plans. They also answered numerous questions from Board members.

Kennon said that work continues with Motorola to produce a proposal for Cass County to join the new Statewide Radio System. Kennon is receiving multiple questions a day and feels that Motorola will soon unveil a bid for this project.

The 71st Civil Support Team visited the Communications Center on Monday, July 16th. They investigated the identification of contents in a vial found by a county resident along a pathway in a public park. The vial was brought to the EMA office and was placed in a store room until investigators arrived. The contents were deemed to be harmless and were disposed of locally.

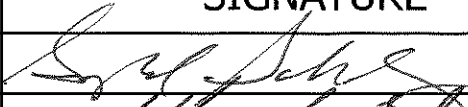

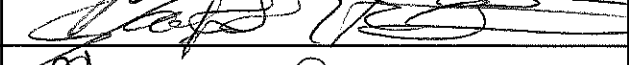


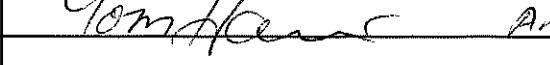
Ryan Archibald: Motion to adjourn.

Jackson Bissell: Second.

Carried unanimously.

Respectfully Submitted

A handwritten signature in cursive script, appearing to read "Hick", is written over a horizontal line.

	NAME (print)	SIGNATURE
	Caylene Schelling	
	Stephen Green	
	Jason Bessel	
	Virginia Coughlin	
	Ryan Archibald	
	Tom Harris	 Anita
	MIKE Kennon	