## Friday, June 28, 2019

The Cass County Board of Supervisors met at 9:00 a.m. with all members present: Steve Baier, chair; Stephen Green, John Hartkopf, Mark O'Brien and Frank Waters. Agenda upon motion by Waters, 2nd by Green was approved. Minutes of June 18, 2019 upon motion by Hartkopf, 2nd by O'Brien were approved.

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County Engineer reviewed current road projects.

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Marne fire chief Josh Krause asked the County to approve the closing of a portion of M56 in Marne on July 20 and 21, the weekend when RAGBRAI bike riders are in the County. Board consensus was to approve closing. County engineer will work with details with the Marne RAGBRAI committee.

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Montgomery County has not yet hired a county engineer and is asking to continue to share the services of the Cass County engineer until a new engineer is hired.

Motion by O'Brien; 2nd by Hartkopf: to enter a Joint Agreement between Cass County, Iowa and Montgomery County, Iowa for Interim Engineer Coverage. Cass County Engineer Charles Bechtold will serve as the interim Montgomery County Engineer until September 30, 2019 (or shorter time if a new Engineer is hired before September 30, 2019). Carried unanimously.

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In accordance with section (331.904(4) "The board shall determine the compensation of extra help and clerks appointed by the principal county officers."

Motion by O'Brien, 2nd by Hartkopf: to set the following compensation schedule for FY2020:

Employee	FY2020	
Hansen, Richard	64,764.00/year	
Ray, Alice	50,886.00/year	
Vogl, Dennis	24.67/hour	Carried unanimously.
	Hansen, Richard Ray, Alice	Hansen, Richard 64,764.00/year Ray, Alice 50,886.00/year

Board determined that it is in the best interest of the County to authorize an allowance for use of a personal cell phone for County business rather than issue a County cell phone to certain employees.

Motion by Green, 2nd by Waters: to authorize an allowance of \$40.00 per month for use of a personal cell phone for County business for the following persons: Info Tech Andrea Goins; custodian Dan Proehl; Assessor Brenda Nelson; Secondary Roads: shop foreman Curtis Holste; Operators III Mike Hayes and Leo Beschorner; working foremen David Christensen and Scott Holaday; yardman Mark Knudsen; assistant to Engineer Rich Hansen. Vote: For-Hartkopf, Green, Waters, Baier. Against: O'Brien. Motion carried.

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Motion by Hartkopf; 2nd by Green: to adopt Resolution No. 2019-013 Appropriation Adjustments-

BE IT RESOLVED to make the following county budget expense appropriation adjustments (changes in spending authority) for FY2019:

General Basic: decrease Non-departmental by \$955 and increase Local Health by \$220 and Human Services by \$735; Local Option Sales Tax Fund: Increase maximum transfer to Rural Services Fund by \$47,000;

Recorder Records Management: Increase maximum transfer to General Basic Fund by \$10,014; and 2017 Agribusiness URA Funds: Increase maximum transfer from Capital Projects to Debt Service by \$82,069. Carried unanimously. Adopted.

Board discussed current draft of a new employee information handbook. Several elected officers and the county engineer remarked the draft has not been fully proofed.

Motion by Waters; 2nd by O'Brien: to table action on adoption until later. Vote: For- O'Brien, Waters & Baier. Against: Green & Hartkopf. Motion carried.

MH/DD/GR Coordinator Deb Schuler presented report on activity for the month of May.

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Board considered a request for a temporary liquor license. Zoning administrator Rich Hansen certified that the parcel at 57031 650th St is zoned by the Cass County Zoning Ordinance as General Agriculture and alcohol sales is not a Permitted Use. After due discussion:

Motion by O'Brien, 2nd by Hartkopf: to not approve the application of Lefty's Live Music, LLC dba Lefty's Dirty and Mo for 5 days beginning July 18, 2019 at 57031 650th St, Atlantic, Iowa for a Class C Liquor License (Commercial) because alcohol sales is not a permitted use for this parcel zoned as General Agriculture. Carried unanimously.

Committee reports: Hartkopf- WCCA 6/20; Zion and CABEDA 6/21.

General Basic Fund		
Mary Abild	Rent	500.00
Able Locksmiths	Service	230.00
Access Systems	Copier Contract	399.41
AgriVision	Supplies	19.82
Akin Building Center	Supplies	132.08
Alliant Energy	Utilities	363.11
Atlantic Glass Company	Glass Repair	1601.60
Atlantic Motor Supply	Parts	3.98
Atlantic Municipal Utilities	Utilities	2128.68
Atlantic News Telegraph	Publishing	1036.00
Atlantic Pest Control	Extermination Services	135.00
Black Hills Energy	Utilities	27.72
Bob Barker Company	Jail Supplies	120.92
Camblin Plumbing & Heating	Repairs	6284.14
Cappels	Supplies	769.93
Cass Co Environ Landfill	Disposal	10.00
Cass Co Fair Board	Plaque	15.00
Dyanne Cassell	Rent	350.00
CDW Government	Equipment	29.14
Central Iowa Dist.	Custodial Supplies	228.10
Charm-Tex	supplies	168.36
Cott Systems	Maintenance/License	510.00
Counsel Office & Documents	Copier Contract	237.92
Craftmaster Hardware	parts	563.00
DCI	Training	60.00
Dell Marketing	Computers	600.00
Terry Duggan	Mileage	15.54
Ed's Lawn Equipment	Equipment Maintenance	7284.00
Fareway Stores	Jail Provisions	698.00
Farmers Electric Cooperative	Utilities	52.20
First National Bank	Misc Expenses	1588.88
Andrea Goins	Mileage	151.20
Great America Financial Servic	Copier Lease	193.04
Griswold American	Publishing	182.47
Griswold Communications	Telephone Service	230.53
Guthrie County Public Health	Services	5351.41
Kenneth Harrison	Mileage	12.30
Hy-Vee Pharmacy	Medication	188.05
Hy-Vee	Supplies	2822.28
ICIT	Registration Fees	400.00
Iowa County Recorders Assoc	Maintenance/Support	1748.44
Iowa Outdoors Magazine	Subscription	15.00

The following claims were approved and the auditor authorized to issue checks for same:

ISAC	Registration	210.00
Jocebee Apts	Rent	200.00
Judicial Dialog Systems	Maintenance/Support	5071.00
LabSource	Supplies	328.25
Mail Services	Print & Postage	4977.60
Tracey Marshall	Supplies/Airfare	536.25
McAtee Tire Service	Repairs	29.95
Mediacom	Telephone Services Utilities	355.87 176.37
Mid American Energy NACCTFO Donna D Peterson	Registration	158.00
Nishnabotna Valley R E C	Utilities	678.26
Office Depot	supplies	55.72
Office Stop	Office Supplies	24.45
Orscheln's	Supplies	166.47
Outfitters Plus	Uniforms	587.05
Pitney Bowes	Postage	288.96
Platinum Chemicals	supplies	446.00
Postmaster	Postage	122.44
Purchase Power	Postage	6032.83
Quill Corporation	Office Supplies	162.48
Reporting Services	Transcripts	88.00
Rick's Auto Clinic	Vehicle Maintenance	282.79
Roland Funeral Services	Transport	437.00
Secure Shred Solutions	Shredding Services	128.00
Solutions Inc	Tech Support	59968.72
Stone Office Products	Office Equipment	3098.97
Thomson Reuters-West	Subscription	269.24
Tree Pro	Shelters	123.00
United States Cellular	Cellular Service	54.03
Verizon Wireless	Cellular Service	1158.84
W & S Appliance	Parts	135.00
Windstream	Telephone Service	286.73
Brandi Wittrock	Mileage	51.30
General Supplemental Fund		
Clarinda Academy	Juvenile Shelter Care	1446.15
Sarah Jennings	Juvenile Services	2000.00
Charles Miller	Mileage	42.30
Purchase Power Bononting Sonvices	Postage Transcripts	228.28 88.50
Reporting Services Stone Office Products	Transcripts Office Supplies/Equipment	2283.99
Rural Services Basic Fund	office Suppries/Equipment	2203.99
Deter Motors Corp	Maintenance	1317.73
Horizon Jet Wash	Service	35.00
Jones Automotive	Labor	4243.30
Motorola	Equipment -1036910273	9582.08
Per Mar Security Services Corp	Equipment	7340.00
Secondary Road Fund	Road Clearing	60000.00
Solutions	Tech Support	339.00
Dennis Vogl	Mileage	27.00
Watchguard Video	Equipment	24390.00
Secondary Road Fund		
Agriland FS	Building Maintenance	17453.87
AgriVision	Expendable Parts	207.00
Akin Building Center	Building Maintenance	139.99
Alliant Energy	Utilities	299.49
Atlantic Motor Supply	Supplies	435.73
Atlantic Municipal Utilities	Utilities	268.76
Charles Bechtold	Reimbursement	145.52
Leo Beschorner	Cellular Reimbursement	40.00
Cappels	Supplies	894.07
Dave Christensen	Cellular Reimbursement	40.00
Dvorak Tire and Service	Tires/Tire Repair	7623.40
Echco Concrete	Supplies	800.00

Ed's Lawn Equipment	Supplies	50.00
Fastenal Company	Supplies	407.75
Richard E Hansen	Cellular Reimbursement	40.00
Michael Hayes	Cellular Reimbursement	40.00
Henningsen Constr Co	Cold Patch	522.00
Scott Holaday	Cellular Reimbursement	40.00
Curtis Holste	Cellular Reimbursement	40.00
Interstate Battery Systems of Jacobsen's Inc of Adair	Expendable Parts	484.80 11.75
Mark Knudsen	Supplies Cellular Reimbursement	40.00
Land O'Lakes Purina Feed	Road Salt	1651.00
McAtee Tire Service Inc	Tires/Tire Repair	7384.27
Metal Culverts Inc	Pipe	158943.91
Olsen's Outdoor Power	Supplies	314.95
OReilly Auto Parts	Supplies	6.79
Pattison Sand Company	Rock	13990.17
Purchase Power	Postage	6.10
Schildberg Construction	Rock	64755.58
Sta-Bilt Const Co	Microsurfacing	231030.00
Stone Office Products	Office Supplies	18.35
Truck Center Companies	Expendable Parts	390.01
Wickman Chemical	Supplies	400.50
Wyman's Carquest	Supplies	4.38
Ziegler	Expendable Parts	68.98
Sheriff Investigations		
Bluepearl Iowa-Des Moines	Service	103.50
Local Option Tax Fund		
Cass Co Environ Landfill	Per Capita Fee	10650.00
Produce in the Park	Supplies	1300.00
<u>Capital Projects</u>		
Atlantic Glass Company	Window Replacement	2429.00
Interior Touch	Carpet	2794.62
707 Poplar St Loan-DbSrv		
First Whitney Bank& Trust	Debt Repayment	3333.33
Local Emergency Mgmt Agency	- 1	
Mike Kennon	Fuel	59.69
Midwest Card and ID	Supplies	352.00
Verizon Wireless	Cellular Service	82.44
Windstream	Telephone Service	48.50
Environmental Control Agency Atlantic Motor Supply	Parts	126.84
Barker, Lemar and Assoc	Consultant Fees	911.98
Cappels	Supplies	144.92
Central West Fabricators	Welding	271.60
Fastenal Company	Parts	8.96
First Whitney Bank& Trust	Debt Repayment	12850.00
Hughes Network Systems	Internet	91.18
ISOSWO/IRA Conference	Registration	270.00
PACCAR Financial	Rolloff Truck	1323.31
Purchase Power	Postage	89.36
Secondary Road Fund	Reimburse Sec Rd Hours	500.00
Consrv LandAcq/Cap Imprvmnt		
Atlantic Pest Control	Extermination Services	92.00
Carvers Ridge	Rock Hauling	5239.00
First National Bank	Misc Expenses	177.75

Meeting adjourned. Next meeting July 9, 2019.

/s/-Steve Baier, Chair

Attest: /s/-Dale Sunderman, Auditor